

Vacancy: Diploma Programme (DP) Coordinator (with teaching responsibilities)- Johan de Witt Scholengroep

Location: The Hague

Start date: As soon as possible

Appointment: 0,6 – 0,8 fte

Contract: Temporary (maternity leave) until the end of the schoolyear 25/26

Salary scale: LC/LD

About the school

The Johan de Witt Scholengroep is a broad and inclusive school community located in the heart of The Hague. In addition to our regular Dutch educational programmes, we are an authorized IB World School for the Middle Years Programme (MYP) and a candidate school for the Diploma Programme (DP).

Currently we offer MYP 1 to 5 for our students. In the 2026–2027 school year, we expect to launch our first DP cohort. This year, we are building this inspiring international examination programme that prepares students for an academic future.

About the position

For a period from December 2025 (or as soon as possible) until the end of this schoolyear 25/26 we are looking for a DP Coordinator to continue and support the ongoing preparation and implementation of the Diploma Programme at our school. In addition, you will be teaching a few lessons in our MYP 5 (preparatory year for the DP), preferably in Economics or Business Management within the subject group Individuals and Societies (I&S). You will work closely with the IB Programme Manager and the Head of School.

Together with the IB-team, you will contribute to the development and start-up phase of the DP, ensuring continuity in teacher preparation, curriculum development, and communication with the IB Organization.

Key responsibilities

- Support and coordinate the preparation and implementation of the Diploma Programme.
- Safeguard IB standards and practices during the start-up phase.
- Collaborate with the MYP team on the transition from MYP5 to DP1.
- Facilitate meetings, IB reports, and communication with the IB Organization.
- Support teachers in curriculum development, TOK, CAS, and the Extended Essay.
- Ensure a smooth handover to the permanent DP Coordinator at the end of the cover period.
- Teaching in MYP5, preferably in either Economics or Business Management (I&S).

Your profile

- A first-degree teaching qualification
- Excellent command of English (CEFR level C1 or higher) and sufficient command of the Dutch language.

- Experience with or strong affinity for IB education.
- Strong organizational and communication skills.
- A collaborative, flexible, and solution-oriented attitude.
- Experience with curriculum development or coordination is an advantage.

What we offer

- A unique opportunity to contribute to the launch of the IB Diploma Programme.
- An enthusiastic and internationally oriented team.
- Professional development through IB training and internal workshops.
- Employment conditions in accordance with the CAO VO (Dutch collective labour agreement for secondary education).

More information

For more information about the position, you can view our detailed profile descriptions for the DP Coordinator and IB Teacher.

How to apply

Please send your motivation letter and CV (in Dutch) to m.vanboven@johandewittscholengroep.nl